

**GEORGIA STATE BOARD OF OCCUPATIONAL THERAPY
MINUTES OF BOARD MEETING
March 18, 2005**

A meeting of the Georgia State Board of Occupational Therapy was held on March 18, 2005 at the Secretary of State Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia with the following members present:

Members Present:

Kendyl R. Brock, OTR/L, CHT, President
Kathleen H. Conyers, OTR/L, Vice President
Donna J. Domyslawski, OTR/L
Mary Louise Austin, Consumer

Absent:

Karen L. Cadaret, COTA/L

Others Present:

Jacqueline A. Hightower, Executive Director
Serena Gadson, Application Specialist

Yvonne LeSane, Board Secretary
Bikram K. Mohanty, OTR/L, Georgia
Occupational Therapy Association

Ms. Brock established a quorum of the Board was present and called the Board meeting to order at 10:00 a.m.

Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §43-1-19(h)(2)&(4), O.C.G.A. §43-1-2(k)(1)(2), O.C.G.A. §43-1-2(k)(4) and O.C.G.A. §50-14-2(1) to deliberate on Investigations, Applications and Attorney General's Report and to receive information on Investigations, Applications and Attorney General's Report. Voting in favor of the motion were those present who included Board Members Domyslawski, Brock, Austin and Conyers. The Board concluded Executive Session in order to vote on these matters and to continue with the public session.

Agenda: Ms. Domyslawski moved, Ms. Austin seconded and the Board voted to approve the agenda as amended.

Minutes: Ms. Conyers moved, Ms. Domyslawski seconded and the Board voted to approve the Regular Board Meeting Minutes of January 21, 2005 as amended.

Georgia Occupational Therapy Association (GOTA):

Mr. Bikram Mohanty requested information on continuing education.

Correspondence:

The Board considered the following correspondence and matters of interest:

Accreditation Council for Occupational Therapy (ACOTE): ACOTE invitation for comments regarding the first draft of the revised ACOTE Accreditation Standards for an Accredited Educational Program for the Occupational Therapist or Occupational Therapy Assistant. **Board Response:** The Board members may individually respond.

Advanced Rehabilitation Services, Inc.: Information regarding approval of continuing education obtained on-line. **Board Response:** The Board is considering a rule change.

Senator Mitch Seabaugh, RE: Senate Bill 124: Residential /General Contractors Board has been appropriated in the 2006 Budget. **Board Response:** Thank you. The Board desires to protect the public.

Cathy Cox, Secretary of State: Residential /General Contractors Board funding and appropriation. **Board Response:** Thank you.

Amy Slaton, Children's Therapy Services, Inc.: Clinical practice guidelines for visual motor integration. **Board Response:** There is not enough information to respond, however all occupational therapy practice must meet the law and rules.

Probation Report/Cognizant Report:

Mary Virginia Tebo-Grimes: Ms. Domyslawski moved and Ms. Conyers seconded and Board voted to refer to the Attorney General's office.

OT050010: Ms. Domyslawski moved and Ms. Conyers seconded and Board voted to refer to the Enforcement Department to monitor the criminal case.

Executive Director's Report:

Ms. Hightower provided the Board with information on the following:

- 2004 Budget Information
- Residential /General Contractors Board

Conference Call:

Ms. Austin moved and Ms. Conyers seconded and the Board voted to hold a conference call on April 22, 2005 at 10:00 a.m. to vote on Rules 671-3-.08(5), 671-3-.08(10) and 671-3-.09.

Application Forms:

Certification for Use of Physical Agent Modalities

Board made changes to the Physical Agent Modality Application and other forms for documentation of appropriate proof for certification. The revised forms will be reviewed for use during the conference call on April 22, 2005

Report on Physical Agent Modality Certification: Ms. Butts presented a listing of all licensees who currently hold PAMs Certification and limited certification. Staff will gather more information on the certification process and draft a letter to limited PAMs certification holders with instructions on how to obtain full certification.

Applications:

Ms. Austin moved and Ms. Conyers seconded and the Board voted to take the following action on Reinstatement Applications:

Janett Louise Dysinger	Approve
Cynthia Maria Philip	Approve
Cherie Fletcher Boyd	Approve

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David Vinson Hamilton	Approve
K.F.R.	Issue upon receipt of additional documentation
Maribeth I. Huffstetler	Disapproved

Ms. Austin moved and Ms. Domyslawski seconded and the Board voted to take the following action on Licensure by Application:

M.C.S.	Pending for further documentation
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Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Kathy Marie Smith	Approved for Certification of Physical Agent Modalities
Sandra B. Maroney	Approved for Certification of Physical Agent Modalities
Lori Lynn Cox	Approved for Certification of Physical Agent Modalities
Jennifer Lynn Stearns	Approved for Certification of Physical Agent Modalities
R.P. F. Jr.	Approved upon receipt of acceptable documentation
Jennifer Renee Gilbreth	Approved for Certification of Physical Agent Modalities
R.A.D	Approved upon receipt of acceptable documentation
Amanda Chapman Petro	Approved for Certification of Physical Agent Modalities
Jeffrey Stephan Kaeser	Approved for Certification of Physical Agent Modalities
M.S.S.	Approved upon receipt of acceptable documentation
Katy K. Abney	Approved for Certification of Physical Agent Modalities
Julie Katherine Hartrich	Approved for Certification of Physical Agent Modalities
Sunette S. Payne	Approved for Certification of Physical Agent Modalities
A.M.W.	Approved upon receipt of acceptable documentation
Kimberly Tyler Brabham	Approved for Certification of Physical Agent Modalities
Nikeesha Dickson	Approved for Certification of Physical Agent Modalities
Wendy Jo. Regulski	Approved for Certification of Physical Agent Modalities

Ms. Conyers moved and Ms. Domyslawski seconded and the Board voted to take the following actions on Certifications of Physical Agent Modalities:

Robin Ann Miller	Approved for Certification of Physical Agent Modalities
Kerri Nicole Lively	Approved for Certification of Physical Agent Modalities
Sonal S. Nakrani	Approved for Certification of Physical Agent Modalities
Latoya S. Ellis	Approved for Certification of Physical Agent Modalities
Suzanne Shivers	Approved for Certification of Physical Agent Modalities
Stacy J. Limanni	Approved for Certification of Physical Agent Modalities
Tracey Lynn Davis	Approved for Certification of Physical Agent Modalities
Priti R. Patel	Approved for Certification of Physical Agent Modalities
Patricia Anne Burks	Approved for Certification of Physical Agent Modalities
Kelly Jo. Rice	Approved for Certification of Physical Agent Modalities
Susan Carol McManus	Approved for Certification of Physical Agent Modalities
Nathan Lee Eldreth	Approved for Certification of Physical Agent Modalities
Jewel E. Barksdale	Approved for Certification of Physical Agent Modalities
Joy Ann Amos	Approved for Certification of Physical Agent Modalities
Karen H. Dorr	Disapproved

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve the following reinstatements determined to have met licensure requirements as follows:

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License No.	Licensee Name	Profession	Issue Date
OTA000780	Mash, Rendall	Occupational Therapy Assistant	1/25/2005
OT001563	Vergilis, Anna Christina	Occupational Therapist	1/25/2005
OT001245	Chitwood, Leslie Claudette	Occupational Therapist	1/25/2005
OT001025	Eaton, Melinda J.	Occupational Therapist	1/25/2005
OT001951	Rasmussen, Ramona M.	Occupational Therapist	1/25/2005
OT003192	Lively, Kerri Nicole	Occupational Therapist	1/31/2005
OTA000634	McRae, Sharon Marie	Occupational Therapy Assistant	2/16/2005
OT002836	Durr, M'Lynda Jane	Occupational Therapist	2/23/2005

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve the issuance of letters of authority as follows:

Name	Profession	Issue Date
Lewis, Amber N.	Occupational Therapist	1/20/2005
Caudill, Amy E.	Occupational Therapist	1/20/2005
Kluender, Pamela Wichner	Occupational Therapist Assistant	1/20/2005
Merritt, Chandra G.	Occupational Therapist Assistant	1/20/2005
Bowersock, Amber Marie	Occupational Therapist	1/20/2005
Little, Sandra Marie	Occupational Therapist	1/28/2005
Whigham, Corey T.	Occupational Therapist	2/8/2005
Gietz, Danielle Renee	Occupational Therapist	2/8/2005
Patel, Nichole Annette	Occupational Therapist	2/8/2005
Lowe, Bill Lawrence	Occupational Therapist Assistant	2/8/2005
Brozas, Vanessa Mae	Occupational Therapist	2/9/2005
Otico Jr., Martin P.	Occupational Therapist	2/9/2005
DeMerchant, Aaron	Occupational Therapist	2/16/2005
Harrell, Erika Lynne	Occupational Therapist	2/21/2005
Stephens, Shaquina Y.	Occupational Therapy Assistant	3/4/2005
Queen, Jennifer J.	Occupational Therapy Assistant	3/4/2005

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve applications for Occupational Therapist Assistant licensure by application determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OTA000855	Falohun, Monique A. Weah	Occupational Therapy Assistant	1/28/2005
OTA000856	Bradley, Regina Michelle	Occupational Therapy Assistant	2/3/2005
OTA000857	Gomez, Andrea Nicole	Occupational Therapy Assistant	2/8/2005
OTA000858	Hurt, Kristin Leigh	Occupational Therapy Assistant	2/8/2005
OTA000859	Shaffrey, Kelly Suzanne	Occupational Therapy Assistant	2/16/2005
OTA000860	Moses, Kacy Leanne	Occupational Therapy Assistant	2/21/2005
OTA000861	Kluender, Pamela Wichner	Occupational Therapy Assistant	3/8/2005
OTA000862	Ford, Consuela Sophia	Occupational Therapy Assistant	3/14/2005
OTA000863	Rush, Stacy S.	Occupational Therapy Assistant	3/14/2005
OTA000864	Poitevint, Haley Ann	Occupational Therapy Assistant	3/14/2005
OTA000865	Sherman, Donna Baker	Occupational Therapy Assistant	3/14/2005

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve applications Occupational Therapist licensure by application determined to have met licensure requirements as follows:

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License No.	Licensee Name	Profession	Issue Date
OT004108	Burke, Helen	Occupational Therapist	1/20/2005
OT004109	Proctor, Debra M.	Occupational Therapist	1/20/2005
OT004110	Purvis, Heather Michelle	Occupational Therapist	1/28/2005
OT004111	Shah, Nilam C.	Occupational Therapist	1/28/2005
OT004112	Croom, Linda B.	Occupational Therapist	1/28/2005
OT004113	Jacobs, Albert Richard	Occupational Therapist	2/1/2005
OT004114	Graves, Kimberly Lynne	Occupational Therapist	2/1/2005
OT004115	Parkar, Reema Bhalchandra	Occupational Therapist	2/1/2005
OT004116	Kern, Donna Sue	Occupational Therapist	2/1/2005
OT004117	Lewis, Amber N.	Occupational Therapist	2/3/2005
OT004118	Kirkpatrick, Lisa Renee	Occupational Therapist	2/3/2005
OT004119	Hale, Cristy Melinda	Occupational Therapist	2/3/2005
OT004120	Agbonghae, Karen Glover	Occupational Therapist	2/3/2005
OT004121	Hunter, Melissa Natalie	Occupational Therapist	2/8/2005
OT004122	Delmas, Viki C.	Occupational Therapist	2/16/2005
OT004123	Dismukes, Kapi Farel	Occupational Therapist	2/21/2005
OT004124	Barden, Amy Elizabeth	Occupational Therapist	2/21/2005
OT004125	Rearick, Lisa Ann	Occupational Therapist	2/21/2005
OT004126	Nganga, John Njau	Occupational Therapist	2/21/2005
OT004127	North, Tara Jo	Occupational Therapist	2/21/2005
OT004128	Butterfield, Tina Marie	Occupational Therapist	2/24/2005
OT004129	Avery, Wendy W.	Occupational Therapist	2/28/2005
OT004130	Kamat, Shivani Sannish	Occupational Therapist	3/4/2005
OT004131	McKee, Sarah Elizabeth	Occupational Therapist	3/4/2005
OT004132	Foley, Terri Lynn	Occupational Therapist	3/8/2005

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to approve applications Occupational Therapist licensure by application determined to have met licensure requirements as follows:

License No.	Licensee Name	Profession	Issue Date
OT004133	Hamm, Denise Sharay	Occupational Therapist	3/14/2005
OT004134	Waisath, Megan Elizabeth	Occupational Therapist	3/14/2005
OT004135	McCaffrie, Michael Kenneth	Occupational Therapist	3/14/2005
OT004136	Hoskin, Quaneka Tanyell	Occupational Therapist	3/14/2005
OT004137	Patel, Nichole Annette	Occupational Therapist	3/14/2005
OT004138	Florie, Amy Elizabeth	Occupational Therapist	3/14/2005
OT004139	Caudill, Amanda Kornegay	Occupational Therapist	3/14/2005
OT004140	Bowersock, Amber Marie	Occupational Therapist	3/14/2005
OT004141	Crosby, Amanda Kornegay	Occupational Therapist	3/14/2005
OT004142	Lesser, Jamie Rebecca	Occupational Therapist	3/14/2005

Continuing Education:

The Board discussed a Board sponsored Ethics course.

RULE REVISION:

Ms. Domyslawski moved and Ms. Conyers seconded and the Board voted to consider for adoption the proposed rule amendments and to post the Notice of Intent to Adopt and Notice of Hearing for the proposed rule changes to Rules 671-3-.08(5), 671-3-.08(10) and 671-3-.09 for no less than 30 days prior to the date the Board intends to adopt the proposed rule changes as follows:

RULE 671-3-.08(5)

(5) A minimum of 24 contact clock hours of continuing education related to occupational therapy practice is required for renewal except as otherwise provided in this chapter. At least sixteen hours must be related to direct "hands on" patient care (dpc). Up to 8 hours may be in related areas such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing Level II fieldwork supervision.

(a) Direct patient care continuing education includes attendance at live presentations such as workshops, seminars, conferences or formal academic course work. Up to 4 hours can be obtained by means of in-service educational programs, electronic or web based courses, formal self study courses or computer learning activities. See Rule 671-3-08(10)(a)(4) for documentation requirements.

(b) General continuing education includes up to 4 hours for each of the following activities including independent study, mentorship, Level II fieldwork supervision, published professional writing, instructional presentations, research, grants, professional meetings and related activities and up to 4 hours can be by means of in-service educational programs, electronic or web based courses, formal self study courses, satellite broadcasts or computer learning activities.

(c) Of the 24 hours, no more than eight (8) continuing education hours may be in self study and no more than four (4) hours in the area of general continuing education.

(d) Each licensee must complete a minimum of two (2) hours of continuing education in the ethics of occupational therapy practice.

(e) Definitions:

1. Contact Hour: For purposes of these rules, a contact hour is defined as actual time spent in instruction or organized learning experience excluding meals, breaks, welcome/introductions, and business meetings.

2. Direct Hands on: For purposes of these rules direct "hands on" patient care includes occupational therapy assessment, treatment planning, occupational therapy implementation and diagnostic related information.

RULE 671-3-.08 (10)

(10) Documentation of continuing education which the Board deems as acceptable proof of completion include the following:

(a) For continuing education courses that include attendance and participation at a presentation such as a workshop, seminar, conference or in-service educational program:

1. A certificate of completion or similar documentation signed by program official and a program description including sponsor, course title, date, program objective/learning outcomes, content description, agenda or schedule.

2. A shortened description may be accepted for programs specifically exempted by the Board such as AOTA and GOTA Conferences; and

(b) Formal self study, viewing of videotapes in a professional setting, satellite broadcasts, or computer learning activities that must include:

1. Verified instructional time by the course sponsor; a certificate of completion or similar documentation signed by program official; and

2. A program description including sponsor, course title, date, program objective/learning outcomes, content description

(c) For general education under 671-3-.08(5)(b) documentation must include:

1. How activity relates to occupational therapy

2. Date and clock hours

3. Other information as may be requested

(d) For Level II Fieldwork Supervision involving serving as the primary clinical fieldwork educator for Level II occupational therapy or occupational therapy assistant fieldwork students:

1. Verification provided by the school to the fieldwork educator with the name of the student, school and dates of fieldwork or the signature page of the completed student evaluation form with evaluation scores and comments blocked out and;

2. A description of the fieldwork including name and type of facility, name of the fieldwork educator and times spent in direct supervision of the student.

(e) For professional presentations to include first time or significantly revised presentation or an academic class session, workshop, seminar, inservice or professional meeting program session:

1. Verification of presentation or formal thank you note signed by the sponsor or program official and;

2. Presentation description including location, title, date, hours of presentation, general content description, and type of audience.

(f) Continuing education listings should be documented on the appropriate board form, available on the website.

RULE 671-3-.09

671-3-.09 Restored License. Amended.

(1) A license may be restored within five (5) years of expiration date by submission of restoration application, proof of completion of required continuing education, as specified in paragraph (3) below, and payment of appropriate fees. See fee schedule.

(2) A license which has been expired for a period greater than five (5) years may be restored by submission of the following:

(a) A new application with appropriate fee;

(b) Documentation of required continuing education hours as specified in paragraph (3) completed within one year prior to date of application; and

(c) One of the following:

1. Verification of current license in another state; or

2. Three (3) reference statements (two must be occupational therapists) from persons who can confirm current competency of applicant; or

3. Verification of completion of eight (8) weeks of supervised clinical experience in a professional intern position or student role in a facility which meets the requirements of an accredited or approved occupational therapy or occupational therapy assistant curriculum.

(3) Continuing education requirements for restoration of a license:

(a) Twenty-four contact clock hours of continuing education related to occupational therapy practice is required for restoration of a license. Sixteen hours must be related to direct "hands on" patient care (dpc). Up to 8 hours (general) may be in related areas such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing, when appropriately licensed, Level II fieldwork supervision.

(b) Acceptable professional continuing education activities shall include activities relevant to occupational therapy practice that can be deemed to update or enhance knowledge and skills required for competent performance beyond general entry Level occupational therapy and that include a verifiable way to documenting time spent in the learning activity.

(c) Prior approval of courses for continuing education is not required.

Authority O.C.G.A. §§43-1-19(l), 43-1-25, 43-28-7 and 43-28-14.

Ms. Conyers moved and Ms. Austin seconded and the Board adjourned the meeting at 3:30 p.m.

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Jacqueline Hightower, Executive Director

Kathleen Conyers, O.T., Vice President

Yvonne LeSane, Board Secretary

Mollie L. Fleeman, Division Director